

Coachella Valley Public Cemetery District
Special Trustee Meeting
Monday, March 31, 2025
8:00 a.m.

A Special Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (“District”) was held at the CVPCD Executive Office, located at 82847 Avenue 52, Coachella, CA 92236 on Monday, March 31, 2025, at 8:00 a.m.

Public Notices were posted by the Clerk of the Board on Friday, March 28, 2025, at the following locations:

1. CVPCD Executive Office – 82847 Avenue 52, Coachella, CA 92236
2. The CVPCD website – <http://coachellacemetery.org>

CALL TO ORDER, ROLL CALL

Chair Ernesto Rosales called the meeting to order at 8:02 a.m., those in attendance were as follows:

Trustees present:

Ernesto Rosales, Chair
Judy Vossler, Vice-Chair
Marcos Coronel, Trustee
Bruce Underwood, Trustee
John Rios, Trustee

Additional participants:

Josh Bonner, General Manager
Sherry Winder, Finance Manager/Clerk of the Board
Carlos Campos, General Counsel
David Farnsworth, CPA, Auditor *(via Zoom)*

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT

None

1. PRESENTATIONS

1.1 Presentation by David Farnsworth, CPA

District financial report, fiscal year 2023-2024 Audit

Discussion: David Farnsworth, CPA, presented the District’s financial audit for the fiscal year ending June 30, 2024. He issued an unmodified opinion and reported no allegations of fraud, no

difficulties working with management, and no instances of wasteful spending. He recommended implementing a monthly reconciliation between CemSites and QuickBooks to ensure accurate recording of funding, which management has acknowledged.

2. ACTION ITEMS

2.1 2023-2024 District Financial Year Audit

Review and approval of audit

Staff Recommendations: *Staff are recommending the Board approve the 2023-2024 fiscal year audit report as presented.*

Discussion: GM Bonner stated that staff is requesting approval of the 2023–2024 Audit, which will then be submitted to GFOA for the Certificate of Achievement. The Board expressed its appreciation to Finance Manager Winder for her work in contributing to the successful completion of the audit.

Motion: Underwood – Move for approval of 2023-2024 Audit as presented
Second: Rios
Yes: Rosales, Vossler, Coronel, Underwood, Rios
Abstain: None
No: None
Absent: None
Motion passed.

2.2 CalPERS Salary Schedule(s) Adoption

Corrections regarding past salary adoptions as directed by CalPERS

Staff Recommendations: *Staff recommends that the Board individually motion to approve each of the following salary schedules, specifying the approved, adopted, and effective dates for each:*

1. Salary Schedule Presented February 11, 2020

Approved and Adopted: March 31, 2025

Effective Date: July 1, 2019

2. Salary Schedule Presented August 6, 2021

Approved and Adopted: March 31, 2025

Effective Date: September 21, 2021

3. Revised Salary Schedule Presented September 3, 2021

Approved and Adopted: March 31, 2025

Effective Date: September 21, 2021

4. Salary Schedule Presented September 16, 2022

Approved and Adopted: March 31, 2025

Effective Date: September 17, 2022

5. Revised Salary Schedule Presented June 2, 2023

Approved and Adopted: March 31, 2025

Effective Date: July 1, 2023

Discussion: Finance Manager Winder noted that the previously presented salary schedules were submitted for approval with the incorrect year—2024 instead of 2025. As a result, new motions were required to approve the corrected schedules to ensure CalPERS compliance.

Motion: Coronel – Move for approval of Salary Schedule Presented February 11, 2020
Second: Underwood
Yes: Rosales, Vossler, Coronel, Underwood, Rios
Abstain: None
No: None
Absent: None
Motion passed.

Motion: Coronel – Move for approval of Salary Schedule Presented August 6, 2021
Second: Underwood
Yes: Rosales, Vossler, Coronel, Underwood, Rios
Abstain: None
No: None
Absent: None
Motion passed.

Motion: Coronel – Move for approval of Revised Salary Schedule Presented September 3, 2021
Second: Underwood
Yes: Rosales, Vossler, Coronel, Underwood, Rios
Abstain: None
No: None
Absent: None
Motion passed.

Motion: Coronel – Move for approval of Salary Schedule Presented September 16, 2022
Second: Underwood
Yes: Rosales, Vossler, Coronel, Underwood, Rios
Abstain: None
No: None
Absent: None
Motion passed.

Motion: Coronel – Move for approval of Revised Salary Schedule Presented June 2, 2023
Second: Underwood
Yes: Rosales, Vossler, Coronel, Underwood, Rios
Abstain: None
No: None
Absent: None
Motion passed.

Meeting was adjourned to closed session at 8:36 a.m.

3. CLOSED SESSION ITEMS

CONFERENCE WITH LEGAL COUNSEL

Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4)
One (1) Potential Claim

CONFERENCE WITH LEGAL COUNSEL

Significant Exposure to Litigation, Pursuant to Government Code Section
54956.9(d)(2)/(e)(1)
One (1) Potential Claim

Meeting resumed from closed session at 9:04 a.m.

Counsel Campos reported direction received, no reportable action.

4. ADJOURNMENT

Meeting was adjourned at 9:04 a.m.

NEXT MEETING TIME, DATE AND LOCATION

Friday, April 11, 2025

8:00 a.m.

Coachella Valley Public Cemetery District Executive Office

82847 Avenue 52

Coachella, CA 92236