

Response to Questions Submitted

1. Is the District able to share the anticipated budget range for this project?

We do not have an established budget for this project as the budget for 2025-2026 has not been completed. One of the reasons we are publishing the RFP in advance of the July 1st budget is so we can accurately reflect the need in the eventual budget request to our Board in March.

2. Can the District explain the level of detail of data and financial records you have provided in the past to perform this study?

For the 2022 fee study, we supplied items such as our current fee schedule, current and past budgets, salary schedule, recent audits, burial statistics, current plot inventory, and time to completion estimates for various tasks performed related to District work.

3. Is the District looking for recommendations of this study to cover the direct costs of providing services, or the indirect/overhead costs as well?

The purpose of a Cost of Services User Fee Study is to accurately, fairly, and reasonably determine the full cost for the District to provide services to its constituents, or put in other terms what is the “full cost of recovery” to operate the agency.

4. Is the District able to share what the budget was for the 2022 fee study?

No, because the project budget was not broken on our P&L, it was paid under a consolidated budget line (“Professional Services”). I can tell you the vendor that performed the study was paid \$7,945.

5. Is the District looking for comparable depth to the 2022 fee study, or are you interested in a report with greater detail and analysis than the resulting report from this updated study?

The study as presented to us in 2022 was sufficient to meet our needs.