

Coachella Valley Public Cemetery District
Trustee Meeting
Friday, February 14, 2025
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (“District”) will take place at 82847 Avenue 52, Coachella, CA 92236.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to Info@cypcd.org. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760) 398-3221** and leaving a voicemail by **no later than 4:00 p.m. on Thursday, February 13, 2025.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____

Vice Chair Vossler: _____

Trustee Coronel: _____

Trustee Underwood: _____

Trustee Rios: _____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

AGENDA

1. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).
 - 1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation, Pursuant to Government Code Section 54956.9(d)(2)(e)(1)
One (1) Potential Case
 - 1.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation, Pursuant to Government Code Section 54956.9(4)
One (1) Potential Case
 - 1.3 CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Carlos Campos, General Counsel
Unrepresented Employee: Joshua Bonner, General Manager

2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
 - 2.1 Trustee Minutes
Board Meeting – January 10, 2025
 - 2.2 Finance and Administration
January 2025:
 - a. Approval of Expenditures – Checks and ACH transactions as detailed
 - b. Investment Report
 - 2.3 Modification to March 2024 Minutes
Adjustment to March 22, 2024, Minutes to Specify Contract Award
 - 2.4 Information Technology Support Contract
Rescind previous approval of agreement action
 - 2.5 Adjustment to 2024-2025 Budget
Request for additional overtime budget

3. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
 - 3.1 General Manager Contract
Consideration of General Manager contract

3.2 Mission Statement Review
Review of current Mission Statement and consideration of possible revisions

3.3 Day-of Services Payment
Payment for property or services the day-of by funeral homes

3.4 LAFCO MSR Draft Review
Review of Draft Municipal Service Review

3.5 Installation of Fence Along Cemetery Boundary
Request to extend fence line for new purchase

3.6 CalPERS Public Employees' Pension Reform Act Agreement
Update CalPERS documents to bring PEPRRA agreement in compliance

3.7 CalPERS Salary Schedule(s) Adoption
Corrections regarding past salary adoptions as directed by CalPERS

3.8 Request to Place Headstone
Request by Community Member(s) to place memorial marker

4. INFORMATIONAL ITEMS: Information items are non-action items presented to the Trustees for their information.

4.1 Adjustment to Staffing
Creation of additional positions or modified job duties for existing staff

4.2 Finance and Administration Policy
Recommendation to consolidate finance related policy

4.3 Repair of Upright Headstones
Update on communication to responsible parties

4.4 Purchasing and Contract Policy
Increase to General Manager spending authority

4.5 LAFCO Proposed Rate Increase
Revision to Local Agency Formation Commission rates

5. TRUSTEE/GENERAL MANAGER COMMENTS: Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

5.1 Trustee Comments and Event/Function Report Out

5.2 General Manager Report

6. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, February 10, 2025.

Sherry Winder, Clerk of the Board