

Notice of Intent to Award

Project: Information Technology Management Services

Date Issued: November 20, 2024

Date Closed: January 7, 2025, 5:00 PM



Notice is hereby given that the Coachella Valley Public Cemetery District (“District”) has concluded its Request for Proposals (“RFP”) for Information Technology Management Services. The District received a total of four qualified responses for this project.

The District has selected Advanced Imaging Solutions (“AIS”) for this project. The winning Proposal was \$2,156.15 per month with no start-up fee.

District procurement is subject to the District’s Purchasing and Contracting Policy. A copy of the Policy may be found on the District’s website under the “Transparency” page and may also be obtained from staff upon request.

Prior to making an award, any responsible bidder in connection with the award of a contract may protest the award. The protest procedure does not apply to contracts that are awarded at the staff level or through a non-competitive process (e.g., by sole source). The protest procedure is solely to serve the public interest and obtain finality of District contract awards. The “Protest Procedure” may be found on page 16 of the District’s Purchasing and Contracting Policy.

All materials associated with this RFP are subject to public inspection and shall be made available upon request to any member of the public through the District’s Public Records Request process. A copy of the District’s Public Records Policy, and information on how to obtain public records from the District, can be found on the District’s website under the “Transparency” tab.

The District would like to thank all the vendors that responded to this RFP. The competitive bidding process helps ensure the District is making wise use of constituent funds and available resources by utilizing a competitive marketplace for expenditures.