



# **REQUEST FOR QUOTE FOR UPRIGHT HEADSTONE REPAIRS**

**Quotes Due August 30, 2024, 5:00 PM**

**82-925 Avenue 52  
Coachella, CA 92236  
760-398-3221  
<http://coachellacemetery.org/>**

**COACHELLA VALLEY PUBLIC CEMETERY DISTRICT  
REQUEST FOR INFORMAL QUOTE  
UPRIGHT HEADSTONE REPAIRS**

**I. GENERAL**

The Coachella Valley Public Cemetery District ("District") is requesting quotes ("RFQ") for repair and maintenance for upright headstones experiencing issues due primarily to age and long-term exposure to elements.

**II. SCOPE OF SERVICES; PROFESSIONAL SERVICES AGREEMENT**

Take necessary action to secure and make safe upright headstones that are experiencing some level of decay or erosion. Issues include:

- Issues with headstone foundation
- Issues with headstone stability
- Issues with erosion of materials

There are a total of thirty-one (31) headstones in need of repair/maintenance.

The issues with each headstone are more accurately described in Exhibit A, attached to the back of this document.

Images of the headstones may be found in Exhibit B, attached to the back of this document.

**III. SUBMITTING QUOTE**

Vendors submitting a quote may submit "per unit" (preferred), or a bulk cost covering all work.

Questions related to this RFQ may be submitted in writing to the District General Manager at [josh.bonner@cvmcd.org](mailto:josh.bonner@cvmcd.org). Questions must be received by August 19, 2024.

Quotes must be received by the District no later than August 30, 2024, at 5:00 PM. Quotes may be emailed to [josh.bonner@cvmcd.org](mailto:josh.bonner@cvmcd.org) (preferred) or submitted to the District office located at 82-925 Avenue 52, Coachella, CA 92236. Our office hours are 8:00 AM to 5:00 PM, Monday through Friday.

All quotes submitted in person should be in clearly marked envelope as follows:

Attn: General Manager, Headstone Repair Quote

Quotes may be submitted by mail, but quotes received after the deadline will not be accepted regardless of postage date.

#### **IV. TIMELINES**

The District will try to closely adhere to the following timeline related to the RFQ. All due dates listed are by end of business day (5:00 PM, PST) unless otherwise specified.

July 18, 2024 – Issuance of RFQ

August 19, 2024 – Deadline for Submission of Questions by Interested Vendors

August 23, 2024 – District will Publicly Post Response to Questions Received

August 30, 2024 – All Quotes Due to District

September 2-6, 2024 – RFQ Responses to be Reviewed by District Staff

September 13, 2024 – Selection of Vendor and Notification

## **EXHIBIT A**

LAST NAME	FIRST NAME	YEAR	ISSUES
WOOD	RICHARD	1967	REMOVE CLEAN & EPOXY & RESET
KOLLSMAN	LULI		REMOVE CLEAN & EPOXY & RESET
BLACKBURN	RICHARD	1969	REMOVE, RE POUR BASE REINSTALL AND EPOXY
LYONS	GEORGE		REMOVE CLEAN & EPOXY & RESET
ROUSE	REON		REMOVE CLEAN & EPOXY & RESET
DAMIEN	FELIY		REMOVE, RE POUR BASE REINSTALL AND EPOXY
BRIMSTON	JOHN	1924	REMOVE CLEAN & EPOXY & RESET
PALMER	EDGAR	1958	REMOVE, RE POUR BASE REINSTALL AND EPOXY
SHIELDS	ALEXANDER	1932	REMOVE, RE POUR BASE REINSTALL AND EPOXY
MONTES	MAGDELENA		REMOVE CLEAN & EPOXY & RESET
GUTIERREZ	LUZ	1944	REMOVE CLEAN & EPOXY & RESET
ROMERO	JISE	1932	REMOVE CLEAN & EPOXY & RESET
CELAYA	JOSE		REMOVE CLEAN & EPOXY & RESET
GOMEZ	DOLORES	1947	REMOVE CLEAN & EPOXY & RESET
HIROTO	HATSUNNE	1949	REMOVE CLEAN & EPOXY & RESET
REYES	MAGDALEN	1948	LEVEL BASE REMOVE CLEAN & EPOXY & RESET
SUAREZ	RODOLFO	1941	REMOVE CLEAN & EPOXY & RESET
RUIZ	DOLORES	1929	REMOVE CLEAN & EPOXY & RESET
CASTILLO	JOSEFA	1946	REMOVE CLEAN & EPOXY & RESET
MONTES	ELIZA	1936	LEVEL BASE REMOVE CLEAN & EPOXY & RESET
MARTINEZ	MATILDE	1936	REMOVE CLEAN & EPOXY & RESET
MELENDEZ-MUNOZ	MANUEL	1940	REMOVE CLEAN & EPOXY & RESET
GONZALEZ	JOSEFA	1966	REMOVE CLEAN & EPOXY & RESET
GUITRON	BENJAMIN		REMOVE CLEAN & EPOXY & RESET
MEZA	RUFINA		LEVEL BASE REMOVE CLEAN & EPOXY & RESET
ASIAN NAME (UNK)			REMOVE CLEAN & EPOXY & RESET
RODRIGUEZ	ALBERT	1943	LEVEL BASE REMOVE CLEAN & EPOXY & RESET
SETO	TAKEZO	1951	REMOVE CLEAN & EPOXY & RESET
MOTHER JESUS		1928	RESET INTO GROUND
REYES	FELIPE	1949	REMOVE CLEAN & EPOXY & RESET
DAY	EUGENE		REMOVE CLEAN & EPOXY & RESET

## **EXHIBIT B**

## Headstone Images

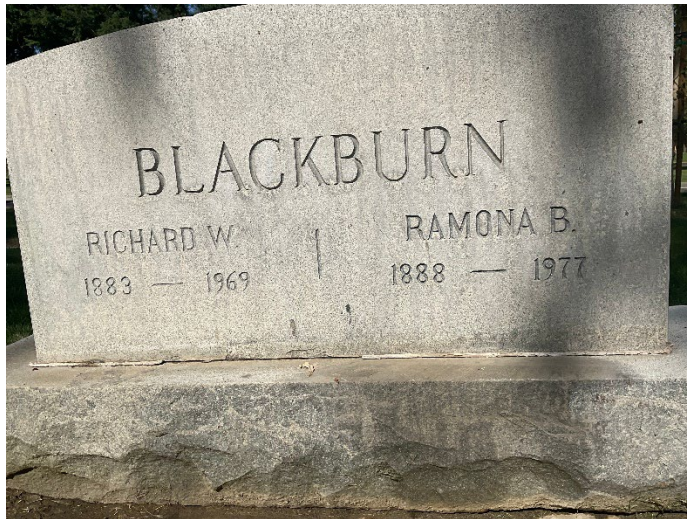
WOOD, RICHARD



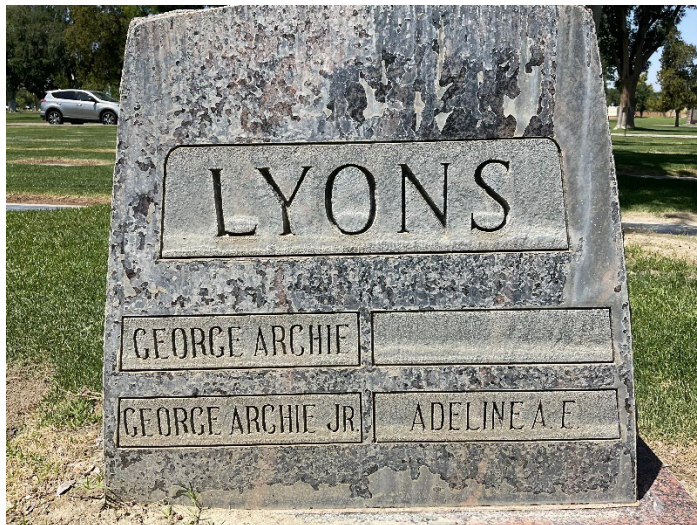
KOLLSMAN, LULI



BLACKBURN, RICHARD



LYONS, GEORGE



ROUSE, REON



DAMIEN, FELIX



BRIMSTON, JUNE



PALMER, EDGAR



SHIELDS, ALEXANDER



MONTEs, MAGDELENA



GUTIERREZ, LUZ



ROMERO, JOSE



CELAYA, JOSE



GOMEZ, DOLORES



HIROTO, HATSUNNE



REYES, MAGDALEN



SUAREZ, RODOLFO



RUIZ, DOLORES



CASTILLO, JOSEFA



MONTES, ELIZA



MARTINEZ, MATILDE



MELENDEZ-MUNOZ, MANUEL



GONZALEZ, JOSEFA



GUITRON, BENJAMIN



MEZA, RUFINA



ASIAN NAME (UNKOWN)



RODRIGUEZ, ALBERT



SETO, TAKEZO



MOTHER JESUS



REYES, FELIPE



DAY, EUGENE

