

Coachella Valley Public Cemetery District

Board of Trustees Meeting Minutes

Friday, November 18, 2022

8:00 a.m.

A meeting of the governing Board of the Coachella Valley Public Cemetery District (CVPCD) was held at the Coachella Valley Public Cemetery District Executive Office, located at 82847 Avenue 52, Coachella, CA 92236 on Friday, November 18, 2022, at 8:00 a.m.

Public Notices were posted by the Clerk of the Board on Wednesday, November 9, 2022, at the following locations:

1. CVPCD Executive Office – 82847 Avenue 52, Coachella, CA 92236
2. The CVPCD website – <http://coachellacemetery.org>

CALL TO ORDER, ROLL CALL

Chair Ernesto Rosales called the meeting to order at 8:00 a.m., those in attendance were as follows:

Trustees present:

Ernesto Rosales, Chair

Judy Vossler, Vice-Chair

Marcos Coronel, Trustee

Bruce Underwood, Trustee

John Rios, Trustee

Trustees absent:

None

Additional participants:

Josh Bonner, General Manager

Sherry Winder, Finance Analyst/Clerk of the Board

Carlos Campos, General Counsel

Matt McCue, Consultant

Anya Kwan, Legal Counsel

Additional participants for public comment:

None

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT

None

ADDITIONS TO THE AGENDA

None

Chair Rosales adjourned the meeting to closed session at 8:02 a.m.

1. CLOSED SESSION

1.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 780010011

Agency Negotiator: General Manager and General Counsel

Negotiating Parties: Coachella Valley Public Cemetery District and Congregation Kohanim Immitzvas Hamoadim, Inc.

The Board reconvened from closed session at 8:11 a.m. and Counsel Campos reported: Received direction; no reportable action taken.

2. CONSENT CALENDAR

2.1 Trustee Minutes

- a. Regular Board Meeting – October 14, 2022

2.2 Finance and Administration

- a. Approval of Expenditures – Checks 26255-36352, 50172-50173, 1505-1506 and ACH transactions as detailed
- b. Investment Report
- c. Budget to Actual

2.3 Ordinance Adopting Code of Conduct for Visitors to District Property and Enforcement Remedies

Second Reading of Ordinance 10-2022

Motion: Vossler – Approve the consent calendar as presented

Second: Underwood

Yes: Rosales, Vossler, Coronel (2.1 and 2.2), Underwood, Rios

Abstain: Coronel (2.3)

No: None

Absent: None

Motion passed

3. ACTION ITEMS

3.1 Día de los Muertos Event Review

Review of the 2022 event and preview of changes for 2023

GM Bonner recapped the staff report as presented. Thanked Board for their support. Received good feedback. Challenges with parking are being addressed for next year.

GM Bonner asked Board to designate the stage vendor as a preferred vendor to enable him to contract with the vendor for future years due to County engineering report requirements. Board discussion ensued.

Motion: Coronel – Approve stage vendor as preferred vendor
Second: Rios
Yes: Rosales, Vossler, Coronel, Underwood, Rios
No: None
Absent: None
Motion passed

Direction to Staff – Create a Día de los Muertos Sponsorship Policy for review.

3.2 Policy Revision to District Employee Handbook
Proposed changes to current Employee Handbook

No action on 3.2

4. INFORMATIONAL ITEMS

4.1 LAFCO Ad-Hoc Committee Rosales/Coronel

Trustee Coronel reported LAFCO met regarding appeal from City of Coachella for sphere of influence. LAFCO denied on technical grounds and encouraged to come back with proper process. County and Tribes supported LAFCO decision.

4.2 Master Plan Ad-Hoc Committee Rosales/Vossler

Vice-Chair Vossler reported they met and discussed rezoning. No decisions made. Presentations to Board will be coming later.

4.3 Monument Committee Rosales/Coronel

Chair Rosales reported they met and discussed cost and partnerships for designs.

5. TRUSTEE/GENERAL MANAGER COMMENTS

5.1 General Manager Report

GM Bonner reviewed the report and invited the Trustees to the end of year team celebration on 12/09/22 at 11 a.m. GM reporting has been done twice a month; GM Bonner requested preparing once a month in Board packet to be reviewed and questions answered in real time at monthly meeting. Board agreed.

Trustee Underwood complimented the Fiscal Year report. Questioned the board terms as noted in report. GM Bonner stated he will research and update if incorrect. Referenced map inside and noted

would like to see a territorial map in board room. Recommended Trustee Coronel for Trustee of Year award to CAPC. GM Bonner will add to agenda for December meeting.

Trustee Coronel reported he attended Coachella State of the City, All Valley Mayor and Tribal Chair Luncheon, La Quinta State of the City, and Mediation Conflict Resolution Conference on behalf of the District. Noted that there is a possibility of a Special District seat becoming available on LAFCO. Stated he would like to create a Foundation. Working on Certificate of Transparency – GM Bonner submitted paperwork. Second round of Clean California grants opened, and he believes Cemetery may qualify; he will reach out to state to verify. Will need to elect officers in December and would like to propose keeping current officers in place. Noted concern with finances; may be time to be cautious with spending. GM Bonner noted financial review will occur at next board meeting. Noted that Social Security wage limits went up this year, which is an area to consider for budget review. Upcoming American Society for Public Administration conference that may be of interest – held in Florida and online. Three board members are coming up for reappointment – Chair Rosales, Trustee Underwood, and Trustee Rios.

Vice-Chair Vossler voiced approval of Trustee Underwood’s idea for a map in board room and noted she would like to see a map with district boundaries and a locator for where cemetery is. Suggested a letter of support be sent in for three board members up for reappointment.

Chair Rosales provided recap of Veterans Day event: American Legion put on the event for the 17th year, it was well done and included performance by Coachella Valley High School choir. Suggested Cemetery should promote and support the event more in future. Trustee Underwood suggested a coffee and water station be provided for this event.

6. ADJOURNMENT

Meeting was adjourned at 9:24 a.m.

NEXT MEETING TIME, DATE AND LOCATION

Friday, December 16, 2022

8:00 a.m.

Coachella Valley Public Cemetery District Executive Office

82847 Avenue 52

Coachella, CA 92236

Respectfully Submitted,
Sherry Winder
Clerk of the Board

Approved: 12/16/22 BOD Mtg.