

Coachella Valley Public Cemetery District

Board of Trustees Meeting Minutes

Friday, October 14, 2022

8:00 AM

A meeting of the governing Board of the Coachella Valley Public Cemetery District (CVPCD) was held at the Coachella Valley Public Cemetery District Administrative Building at 82847 Avenue 52, Coachella, CA 92236 on Friday, October 14, 2022, at 8:00 am.

Public Notices were posted by the Clerk of the Board on Monday October 10, 2022, at the following locations:

1. CVPCD Administrative building – 82847 Avenue 52 Coachella, CA 92236
2. The CVPCD website – <http://coachellacemetery.org>

CALL TO ORDER, ROLL CALL

Chair Ernesto Rosales called the meeting to order at 8:02 am, those in attendance were as follows:

Trustees present:

Ernesto Rosales, Chair

Judy Vossler, Vice-Chair

John Rios, Trustee

Bruce Underwood, Trustee

Trustees absent:

Marcos Coronel, Trustee

Additional participants:

Josh Bonner, General Manager

Carlos Campos, District Counsel

Jerardo Blue, Consultant

Matt McCue, Consultant

Additional participants for public comment:

None

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT

No public comments were made in person, but email correspondence received since the last Board meeting were distributed. Both emails requested that the Board revisit its policy on live music.

ADDITIONS TO THE AGENDA

GM Bonner requested that an item be added to closed session under Threat of Litigation. The item will be item number 1.2. Counsel Campos confirmed that it meets the requirements for addition.

Motion: Underwood – Add item 1.2 to closed session

Second: Vossler

Yes: Rios, Vossler, Underwood, Rosales

No: None

Absent: Coronel

PRESENTATIONS

1.1 Jerardo Blue, Livescan Management Group, Inc.

Mr. Blue gave a presentation of his findings of the security review he and his company performed at the District. Discussion ensued.

CONSENT CALENDAR

2.1 Trustee Minutes

a. Regular Board Meeting – September 9, 2022

b. Special Board Meeting – September 16, 2022

2.2 Finance and Administration

a. Approval of Expenditures – Checks 26187-26254 and 50171, and ACH transactions as detailed

b. Investment Report

c. Budget to Actual

2.3 Landscape Maintenance Service Contract

Approval of contract with Southwest Landscape & Maintenance, LLC.

2.4 Authorization to Void Pre-Need Contracts in Default

Contracts in default for more than six (6) months, action on cancelation and forfeiture

2.5 Well Pump Replacement Contract

Approval of contract with Cloudburst Engineering, Inc.

Motion: Vossler –Approve the consent calendar as presented

Second: Underwood

Yes: Rios, Vossler, Underwood, Rosales

No: None

Absent: Coronel

A recess was called at 9:01

The meeting resumed at 9:06

ACTION ITEMS

- 3.1 District Procurement Policy, Disposition of Goods
Request to amend District Procurement Policy, guidelines for disposition of low value goods
GM Bonner reviewed the staff report as presented.
- Motion: Rios – Approve item 3.1
Second: Vossler
Yes: Rios, Vossler, Underwood, Rosales
No: None
Absent: Coronel
- 3.2 Policy Revision to District Employee Handbook
Proposed changes and discussion to employee policies
GM Bonner reviewed the staff report as presented. Discussion ensued.
Item was tabled until the next Board meeting.
- 3.3 Ordinance Adopting Code of Conduct for Visitors to District Property and Enforcement Remedies
Ordinance alternatives to Policy
GM Bonner reviewed the staff report as presented. Counsel Campos also reviewed the ordinance and offered comments.
- Motion: Underwood – Approve item 3.3
Second: Rios
Yes: Rios, Vossler, Underwood, Rosales
No: None
Absent: Coronel
- 3.4 Research Into Possible Memorial Construction on District Property
Authorization to research design proposals
GM Bonner reviewed the staff report as presented. An Ad-hoc committee was proposed to include Trustee Coronel and Trustee Rosales.
- Motion: Underwood – Approve item 3.4
Second: Rios
Yes: Rios, Vossler, Underwood, Rosales
No: None
Absent: Coronel
- 3.5 Coachella Valley Public Cemetery District Master Plan
Preliminary work on a master plan proposal
GM Bonner reviewed the staff report as presented. An Ad-hoc committee was proposed to include Trustee Vossler and Trustee Rosales.
- Motion: Underwood – Approve item 3.5
Second: Rios

Yes: Rios, Vossler, Underwood, Rosales
No: None
Absent: Coronel

INFORMATIONAL ITEMS

- 4.1 LAFCO Ad-Hoc Committee Rosales/Coronel
Nothing to report.
- 4.2 Assembly Bill 351 - Natural Organic Reduction (NOR) Bonner
GM Bonner updated the Board on CA AB351.
- 4.3 Dia de los Muertos Update Bonner
GM Bonner provided an update on the preparation for this event.
- 4.4 Insurance Research McCue
Mr. McCue gave a brief report on recent research into insurance alternatives.

TRUSTEE/GENERAL MANAGER COMMENTS

Trustee Rios asked about the tamarisk trees to the south and GM Bonner commented that the District is awaiting possible grant funds to submit this project.

Trustee Vossler gave an update regarding recent conference attendance.

GM Bonner recapped the October 1 and 15 GM Reports.

Meeting was adjourned to closed session at 9:55 AM.

The meeting was reconvened to open session at 10:19. Counsel Campos announced that no reportable action had been taken.

Meeting was adjourned at 10:20.

NEXT MEETING TIME, DATE AND LOCATION

Friday, November 18, 2022

8:00 am

Coachella Valley Public Cemetery District Administration Building

82847 Ave. 52

Coachella, CA 92236

Respectfully Submitted,
Joshua Bonner

Clerk of the Board Approved: _____ BOD Mtg.