

Coachella Valley Public Cemetery District

Board of Trustees Meeting Minutes

Friday, September 9, 2022

8:00 AM

A meeting of the governing Board of the Coachella Valley Public Cemetery District (CVPCD) was held at the Coachella Valley Public Cemetery District Administrative Building at 82847 Avenue 52, Coachella, CA 92236 on Friday, August 12, 2022, at 8:00 am.

Public Notices were posted by the Clerk of the Board on Monday September 5, 2022, at the following locations:

1. CVPCD Administrative building – 82847 Avenue 52 Coachella, CA 92236
2. The CVPCD website – <http://coachellacemetery.org>

CALL TO ORDER, ROLL CALL

Chair Ernesto Rosales called the meeting to order at 8:02 am, those in attendance were as follows:

Trustees present:

Ernesto Rosales, Chair

Judy Vossler, Vice-Chair

John Rios, Trustee

Bruce Underwood, Trustee

Trustees absent:

Marcos Coronel, Trustee

Additional participants:

Josh Bonner, General Manager

Craig Hayes, District Counsel

Additional participants for public comment:

None

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT

None

ADDITIONS TO THE AGENDA

None

PRESENTATION

- 1.1 Matthew McCue, Administrative Services Consultant
Presentation of PERS UAL and OPEB liabilities pre-funding options.
Matthew McCue presented prefunding options for PERS UAL and OPEB liabilities of the District.
The Board thanked Matthew for the information and Matthew requested that feedback be given to GM Bonner or himself.

CONSENT CALENDAR

- Motion: Vossler; Move to approve the consent calendar as presented.
Second: Rios
Yes: Rosales, Vossler, Rios, Underwood
No: None
Abstain: None
Absent: Coronei
Motion passed
- 2.1 Trustee Minutes
 - a. Regular Board Meeting – August Trustee Minutes
 - 2.2 Finance and Administration
 - a. Approval of Expenditures – Checks 26099-26186, 50168-50170, and ACH transactions as detailed
 - b. Investment Report
 - c. Budget to Actual
 - 2.3 Annual Reimbursement Disclosure Report
Accept and file report as required by Sections 53065.5 of the California Government Code
 - 2.4 Revision to District Resolution Numbers
Revise District Resolution numbers to correct clerical error, impacting No. 114-120
 - 2.5 June 30, 2022, GASB 75 Disclosure Report
Accept and file report of disclosures and supplementary information for post-employment benefits (OPEB) plan
 - 2.6 IT Management Services Contract
Approval of contract and expenditure for IT Management services

ACTION ITEMS

- 3.1 California Association of Public Cemeteries Board Seat Nomination
Discussion regarding submitting a nomination to the CAPC Board
GM Bonner reviewed the requirements and duties of being on the CAPC Board. Director Underwood stated he would not have time this year. Chair Rosales volunteered to be the District nominee.

Motion: Vossler; Submit Chair Rosales as the District's nominee for the CAPC Board position.
Second: Underwood
Yes: Vossler, Rios, Rosales, Underwood
No: None
Absent: Coronel
Motion passed

- 3.2 Backhoe Purchase Options for Possible Replacement
Staff research on replacement cost for new maintenance backhoe
GM Bonner presented the item for discussion as well as a Capital Asset Useful Life and Replacement Cost table. Discussion ensued. No action was taken.
- 3.3 Credit Card Use Policy
Review and discuss current District credit card policy for possible revisions
No action taken.
- 3.4 Removal of Tamarisk Trees on South Property Line
Discussion on grant opportunities to remove tamarisk trees along the west 30 acres of District property - southern property line.
GM Bonner reviewed the need for tamarisk abatement. Discussion ensued.

Motion: Vossler; Staff to pursue grant opportunities with District matching provisions at a maximum of 50%, based on current project costs.
Second: Underwood
Yes: Vossler, Underwood, Rosales, Rios
No: None
Absent: Coronel
Motion passed

INFORMATIONAL ITEMS

- 4.1 LAFCO Ad-Hoc Committee Update
No updated information was available.

TRUSTEE/GENERAL MANAGER COMMENTS

- 5.1 General Manager Report (from 9/1/22)
GM Bonner reviewed the General Manager's Report from 9/1/22.

Trustee Vossler commented that she and Trustee Underwood attended the CSDA conference and she was very pleased with the conference. Trustee Underwood echoed Trustee Vossler's comments.

Trustee Rosales adjourned the meeting to closed session at 9:04 AM.

CLOSED SESSION ITEMS

6.1 CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: General Manager

Unrepresented Employee: Cemetery Services Manager, Cemetery Services Coordinator II, Cemetery Services Coordinator I, Maintenance Foreman, Senior Maintenance Technician, Maintenance Technician(s)

The Board reconvened from closed session at 10:43 AM and Counsel Hayes reported that there was no reportable action taken.

Chair Rosales added, as a Trustee Comment that he would like to see a security review be brought back to the Board on a future agenda.

Counsel Hayes gave an update on the Engineering contract negotiations. He commented that his firm had recently received comments from the the Engineer’s counsel and he would be reviewing them.

Meeting was adjourned at 10:44 AM.

NEXT MEETING TIME, DATE AND LOCATION

Friday, October 14, 2022

8:00 am

Coachella Valley Public Cemetery District Administration Building

82847 Ave. 52

Coachella, CA 92236

Respectfully Submitted,

Joshua Bonner

Clerk of the Board Approved: _____BOD Mtg.