

**Coachella Valley Public Cemetery District**  
Regular Trustee Meeting  
Friday, October 14, 2022  
8:00 AM

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the **CVPCD Executive Office, located at 82847 Avenue 52, Coachella, CA 9223.**

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to [Info@cvpcd.org](mailto:Info@cvpcd.org). Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760) 398-3221** and leaving a voicemail by **no later than 4:00 p.m. on Thursday, October 13, 2022.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

**CALL TO ORDER:**

Chair Rosales: \_\_\_\_\_ Vice Chair Vossler: \_\_\_\_\_

Trustee Coronel: \_\_\_\_\_ Trustee Underwood: \_\_\_\_\_ Trustee Rios: \_\_\_\_\_

**FLAG SALUTE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT:** The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

**AGENDA**

1. **PRESENTATIONS:** Presentations are informational only. Items may be discussed, but no action can be taken.

1.1 Jerardo Blue, Livescan Management Group, Inc.  
Presentation of District security review.

2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

2.1 Trustee Minutes

- a. Regular Board Meeting – September 9, 2022
- b. Special Board Meeting – September 16, 2022

2.2 Finance and Administration

- a. Approval of Expenditures – Checks 26187-26254 and 50171, and ACH transactions as detailed
- b. Investment Report
- c. Budget to Actual

2.3 Landscape Maintenance Service Contract

Approval of contract with Southwest Landscape & Maintenance, LLC.

2.4 Authorization to Void Pre-Need Contracts in Default

Contracts in default for more than six (6) months, action on cancelation and forfeiture

2.5 Well Pump Replacement Contract

Approval of contract with Cloudburst Engineering, Inc.

3. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

3.1 District Procurement Policy, Disposition of Goods

Request to amend District Procurement Policy, guidelines for disposition of low value goods

3.2 Policy Revision to District Employee Handbook

Proposed changes and discussion to employee policies

3.4 Ordinance Adopting Code of Conduct for Visitors to District Property and Enforcement Remedies

Ordinance alternatives to Policy

3.5 Research Into Possible Memorial Construction on District Property

Authorization to research design proposals

3.6 Coachella Valley Public Cemetery District Master Plan

Preliminary work on a master plan proposal

4. **INFORMATIONAL ITEMS:** Information items are non-action items presented to the Trustees for their information

4.1 LAFCO Ad-Hoc Committee

Rosales/Coronel

4.2 Assembly Bill 351 - Natural Organic Reduction (NOR)

Bonner

4.3 Dia de los Muertos Update

Bonner

4.4 Insurance Research

McCue

**5. TRUSTEE/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

5.1 General Manager Report (from 10/1/22)

**6. CLOSED SESSION**

1.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 780010011

Agency Negotiator: General Manager and General Counsel

Negotiating Parties: To Be Determined

**7. ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, October 10, 2022.

\_\_\_\_\_  
Joshua Bonner, Clerk of the Board