



Coachella Valley Public Cemetery District

Request for Proposal Landscape Maintenance Services Issued: August 16, 2022 Response to Questions Submitted

The following questions related to the Landscape Maintenance Services RFP issued 9/16/22, were formally submitted for response. The questions and associated answers are published in compliance with our procurement policy.

- 1. Is CV Cemetery providing ALL irrigation parts (pipes, fittings, nozzles, any PGP's or pop-up sprinklers?)**
Yes, we keep commonly used parts in stock and available upon request. If we do not have a part, we will order it. If the contractor prefers to use their own parts for repair, they may do so only with written approval (email or text) from District management.
- 2. Are all mainline repairs extra? Extra labor and material?**
We assume the word "mainline" is being used to describe the irrigation delivery system from the pump to the sprinkler valves. Yes, the contractor may charge labor fees for these repairs assuming the repairs are not directly a result of damage done by the contractor's staff or equipment. The contractor must get written approval (email or text) in advance of all repairs. As for materials, the District will supply materials. In the event the contractor would like to use their own materials, either due to emergency requirement or preference, they may only do so by obtaining permission in advance (email or text) of the work performed.
- 3. Will CV Cemetery workers remove all flowers, decorations, and any other items, from all headstones every Tuesday and Thursday when mowing is scheduled?**
Yes.
- 4. What time is the earliest the mow crew can start every Tuesday and Thursday?**
6:00 AM or upon removal of the flowers/items in the section you wish to mow, whichever comes first. We generally begin flower/item pickup prior to 6:00 AM and complete it in 30-45 minutes.

5. **Will CV Cemetery allow us to dump turf clippings and green waste on site?**
The District will supply green waste disposal to the contractor.
6. **Make up days for mowing when a Holiday is on mowing days? Skip mowing?**
The word "Holiday" is not applicable to this agreement. Mowing is to be performed as scheduled every week unless directed otherwise by District management. No Federal, State or local holiday shall preempt this agreement for service. In the event the District issues directions to the contractor not to perform "mowing" on a particular day or week, that day will not be rescheduled, and mowing would be "skipped" on that day for that week (unless the District and contractor mutually agree on an alternate day for service). Please note, the District may give direction to the contractor not to mow, but request other services such as weed eating, to still be performed on a scheduled service day. The District may also choose to "skip" mowing in a particular section(s) but proceed in other sections.
7. **What categories are needed in the detailed explanation of pricing?**
The District is not issuing specific guidance on how each contractor is to present their pricing beyond what is already contained within the RFP, we will leave that for each responder to decide how their pricing proposal best reflects their services and strategic approach to the RFP. However, we do strongly encourage each responder to quantify with detailed plans how they intend to address the needs as laid out within the RFP. How will you ensure the headstones are maintained on a consistent basis in both Winter and Summer seasons? How will you ensure all mowing, hedging of shrubs, weed abatement on curbs, and other components of the RFP are addressed? How will you respond to afterhours irrigation issues? To the extent your approach to these questions may cross-over to your pricing approach, please be as detailed as possible so the RFP evaluation committee can fully understand your approach and related pricing strategy.

*****End Submitted Questions*****