

**Coachella Valley Public Cemetery District**  
Regular Trustee Meeting  
Friday, June 10, 2022  
8:00 AM

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the **CVPCD Executive Office, located at 82847 Avenue 52, Coachella, CA 9223.**

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to [Info@cvpcd.org](mailto:Info@cvpcd.org). Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760) 398-3221** and leaving a voicemail by **no later than 4:00 p.m. on Thursday, June 9, 2022.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

**CALL TO ORDER:**

Chair Rosales: \_\_\_\_\_ Vice Chair Vossler: \_\_\_\_\_

Trustee Coronel: \_\_\_\_\_ Trustee Underwood: \_\_\_\_\_ Trustee Rios: \_\_\_\_\_

**FLAG SALUTE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT:** The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

**AGENDA**

1. **PRESENTATIONS:** Presentations are informational only. Items may be discussed, but no action can be taken.
  - 1.1 David Turner, Coachella Valley Engineers  
Review of proposed engineering contract, potential work to be performed on CVPCD roads.
  - 1.2 Leena Rai, Transformance Consulting  
Presentation of Compensation and Classification study results.

2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

2.1 Trustee Minutes

a. Regular Board Meeting - May

2.2 Finance and Administration

a. Approval of Expenditures - Checking 25901-25982 and ACHs as detailed, General –1503, and PreNeed 1295

b. Investment Report

c. Budget to Actual

2.3 Decommission of Unused or Replaced Equipment

Recommend decommission and auction of equipment no longer in regular use by District personnel

2.4 Amendment to Consultant Agreement with Matthew McCue

Recommend approval of amendment No. 1 to the Professional Services Agreement with Matthew McCue to provide administrative professional services.

2.5 Contract Agreement with Jay's One Stop Cleaning Services

Recommend approval of contract for general cleaning services with Jay's One Stop Cleaning Services in the amount of \$20,140 annually

2.6 Contract Agreement with Coachella Valley Engineers

Recommend approval of contract with Coachella Valley Engineers in the amount of \$75,000 for engineering work required to publish road repair RFP and related infrastructure work

3. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

3.1 2022-2023 Annual Budget

Recommend adoption of operating budget for the 2022-2023 fiscal year

3.2 Video and Public Relations Project to Document Infrastructure Improvements

Review of request to authorize staff to do an emergency procurement for video and public relations work related to District improvements

3.3 Resolution Adopting 2022-2023 Board of Trustees Meeting Schedule

Recommend adoption of Resolution 116 to meet bylaw requirements to establish Board of Trustee annual meeting schedule

4. **TRUSTEE/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

4.1 General Manager Report (from 6/1/22)

5. **ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, June 6, 2022.

\_\_\_\_\_  
Joshua Bonner, Clerk of the Board