

## Coachella Valley Public Cemetery District

### Regular Meeting

Tuesday, May 11, 2021

8:00 AM

A Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the offices of the Coachella Valley Community Trust – 45-149 Smurr Street, Indio, CA 92201, on Tuesday, May 11, 2021 at 8:00 a.m. Pursuant to the Executive Order N-29-20 as a result of COVID 19, this meeting will also be conducted via teleconference by Zoom.

**Meeting ID:** 824 7427 9557

**Passcode:** 667599

[CLICK HERE TO JOIN MEETING](#)

<https://us02web.zoom.us/j/82474279557?pwd=ZHIQUVdLYWZyRDVTdE8xemJlQlppQT09&from=addon>

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to [Info@cypcd.org](mailto:Info@cypcd.org). Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760)-398-3221** and leaving a voicemail by **no later than 3:00 p.m. on Monday, May 10, 2021.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

#### CALL TO ORDER:

Chair Rosales: \_\_\_\_\_

Vice Chair Vossler: \_\_\_\_\_

Trustee Coronel: \_\_\_\_\_

Trustee Underwood: \_\_\_\_\_

Trustee Rios: \_\_\_\_\_

#### FLAG SALUTE

#### MOMENT OF SILENCE

**PUBLIC COMMENT:** Anyone wishing to address the Trustees on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take

immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

### AGENDA

1. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
  - 1.1 Meeting Minutes
    - a. Regular Meeting – Tuesday, April 13, 2021
  - 1.2 Finance and Administration
    - a. Approval of Expenditures Check Nos. # - 24955 to 25003
    - b. April 2021 Investment Report
  - 1.3 Extension of Temporary Administrative Services from Office Team
  - 1.4 Extension of General Manager Spending Limit Increase to \$15,000
  - 1.5 Authorizing the General Manager to procure Basecamp Project Management Tool
  - 1.6 Annual Membership – Greater Coachella Valley Chamber of Commerce
  - 1.7 Transition of Operational Contact with RGS to General Manager
  - 1.8 Riverside County Economic Recovery Task Force Participation
  - 1.9 Bank Signature Authority
  - 1.10 District Letter Requesting Supervisor Manuel Perez Reappoint Trustee Coronel
2. **TRUSTEES ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
  - 2.1 Coachella Valley Public Cemetery District Employment Agreement – General Manager (Joshua Bonner)
  - 2.2 Elimination of Acting-General Manager
  - 2.3 Reaffirmation of the General Manager Transition Team/Ad-Hoc Committee
  - 2.4 Gate Hours and Public Access
  - 2.5 Administrative Offices Hours of Operation and Reopening Plan

2.6 Designation of Public Parking Locations

2.7 Adoption of Video Surveillance Policy

2.8 Amended Bylaws Moving District Board Meetings to the Second Friday of Each Month

2.9 Fiscal Year 2021/2022 Budget Update

2.10 Authorization for the General Manager to seek competitive bids from various vendors

**3. INFORMATIONAL ITEMS:** Information items are non-action items presented to the Trustees for their information.

- |     |   |                   |
|-----|---|-------------------|
| 3.1 | Security Ad-hoc Committee                     | Rosales/Coronel   |
| 3.2 | Information Technology Ad-Hoc Committee       | Vossler/Coronel   |
| 3.3 | Office Operations Ad-Hoc Committee            | Vossler/Coronel   |
| 3.4 | COVID-19 District Protocols                   | Underwood/Rios    |
| 3.5 | Maintenance Operations                        | Rosales/Coronel   |
| 3.6 | Discussion on Trustee Stipends/Reimbursements | Coronel/Vossler   |
| 3.7 | FY-2019/2020 Audit/Budget Ad-Hoc Committee    | Underwood/Vossler |

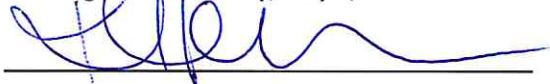
**4. CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

- 4.1 **THREAT TO PUBLIC SERVICES**  
Pursuant to California Government Code Section 54957  
Consultation regarding COVID-19 (Coronavirus) impacts to public facilities and services
- 4.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Property: 82827 Avenue 52, Coachella, CA  
Agency Negotiator: General Counsel  
Under Negotiation: Price and Terms
- 4.3 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Property: 82847 Avenue 52, Coachella, CA  
Agency Negotiator: General Counsel  
Under Negotiation: Price and Terms
- 4.4 **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Property: 82867 Avenue 52, Coachella, CA  
Agency Negotiator: General Counsel  
Under Negotiation: Price and Terms

- 4.5 CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: 82925 Avenue 52, Coachella, CA (10 acres on South-West Corner)  
Agency Negotiator: General Counsel  
Negotiating Parties: Congregation Kohanim Immitvas Hamoadim, Inc.  
Under Negotiation: Price and Terms
- 4.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation, pursuant to Government Code Section 54956.9(d)(2)/(e)(1)  
Eight (8) potential cases
- 4.7 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of Litigation, Pursuant to Government Code Section 54956.9(4)  
Eight (8) potential cases
5. **TRUSTEE COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustee’s consideration, among other things.
6. **ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Friday, May 7, 2021.



Kathryn Herrera, Clerk of the Board of Trustees