

Coachella Valley Public Cemetery District

Regular Meeting
Tuesday, March 9, 2021
8:00 AM

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the offices of the **Coachella Valley Community Trust, located at 45-149 Smurr St., Indio, CA 92201, on Tuesday, March 9, 2021.** Pursuant to the Executive Order N-29-20 as a result of COVID 19, this meeting will also be conducted via teleconference by Zoom.

Meeting ID: 837 2358 5739 **Passcode:** 1234

[CLICK HERE TO JOIN MEETING](#)

<https://us02web.zoom.us/j/83723585739?pwd=V3Q4R01rdE1sTGF6WW9GaXg2R28xZz09>

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to **CoachellaCemetery@gmail.com**. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760)-398-3221** and leaving a voicemail by **no later than 3:00 p.m. on Monday, March 8, 2021.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Rios: _____

**FLAG SALUTE
MOMENT OF SILENCE**

PUBLIC COMMENT: Anyone wishing to address the Trustees on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

AGENDA

- 1. CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

- 1.1 Trustee Minutes
 - a. Regular Meeting – Tuesday, February 09, 2021
 - b. Special Meeting – Friday, February 12, 2021
- 1.2 Finance and Administration
 - a. Approval of Expenditures Check Nos. #24772-24841
 - b. Investment Report
- 1.3 Extension of temporary administrative services from Office Team
- 1.4 Extension of General Manager Spending Limit Increase to \$15,000
- 1.5 FY 2019/2020 State Controller’s Special Districts Financial Transactions Report
- 1.6 2018, 2019 & 2020 Annual Reimbursement/Stipend Report
- 1.7 Outstanding debt to the Endowment Principal
- 1.8 Amendment No.1 to Management and Administrative Services Agreement with Regional Government Services Dated January 09, 2021
- 1.9 Additions & Deletions of Authorized Signers to Wells Fargo Accounts

- 2. ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

- 2.1 Adoption of a new “California Public Records Act Policies & Standard Practices” Guide and “Public Records Request Form.”
- 2.2 Adoption of District’s Anti-Nepotism Policy

- 3. INFORMATIONAL ITEMS:** Information items are non-action items presented to the Trustees for their information.

- 3.1 Security Ad-hoc Committee Rosales/Coronel
- 3.2 Information Technology Ad-Hoc Committee Vossler/Coronel
- 3.3 Office Operations Ad-Hoc Committee Vossler/Coronel
- 3.4 FY-2019/2020 Audit/Budget Ad-Hoc Committee Vossler/Coronel
- 3.5 Water Tank Replacement Rosales/Coronel

- | | | |
|------|--|-----------------|
| 3.6 | COVID-19 District Protocols | Underwood/Rios |
| 3.7 | Uniforms for Outside Staff | Vossler/Coronel |
| 3.8 | Customer Satisfaction Survey | Vossler/Rosales |
| 3.9 | Burial Rights/Marker Rules and Regulations | Rosales/Herrera |
| 3.10 | CSDA Board of Directors – Call for Nominations | Underwood |

4. CLOSED SESSION ITEMS: The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

- 4.1 PUBLIC EMPLOYEE APPOINTMENT
Title: General Manager
- 4.2 THREAT TO PUBLIC SERVICES
Pursuant to California Government Code Section 54957
Consultation regarding COVID-19 (Coronavirus) impacts to public facilities and services
- 4.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 82925 Avenue 52, Coachella, CA (10 acres on South-West Corner)
Agency Negotiator: General Counsel
Negotiating Parties: Congregation Kohanim Immitvas Hamoadim, Inc.
Under Negotiation: Price and Terms
- 4.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation, pursuant to Government Code Section 54956.9(d)(2)/(e)(1)
Three (8) potential case
- 4.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of Litigation, Pursuant to Government Code Section 54956.9(4)
Three (8) potential case
- 4.6 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 82827 Avenue 52, Coachella, CA
Agency Negotiator: General Counsel
Under Negotiation: Price and Terms
- 4.7 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 82847 Avenue 52, Coachella, CA
Agency Negotiator: General Counsel
Under Negotiation: Price and Terms
- 4.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 82867 Avenue 52, Coachella, CA
Agency Negotiator: General Counsel

Under Negotiation: Price and Terms

5. **TRUSTEE COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

6. **ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Friday, March 5, 2021.

Kathryn Herrera, Clerk of the Board of Trustees