

Coachella Valley Public Cemetery District

Regular Meeting
Friday, July 9, 2021
8:00 AM

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the offices of the **Coachella Valley Community Trust, located at 45-149 Smurr St. Ste A, Indio, CA 92201, on Friday, July 9, 2021.** Pursuant to the Executive Order N-29-20 as a result of COVID 19, this meeting will also be conducted via teleconference by Zoom.

Meeting ID: 841 0313 9794

Passcode: 1234

[CLICK BELOW TO JOIN MEETING:](#)

<https://us02web.zoom.us/j/84103139794?pwd=VjNnZDY1bFVGYnlyZkV4Y1FWdnF4dz09>

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to info@cvmcd.org. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760)-398-3221** and leaving a voicemail by **no later than 3:00 p.m. on Thursday July 8, 2021.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____

Vice Chair Vossler: _____

Trustee Coronel: _____

Trustee Underwood: _____

Trustee Rios: _____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: Anyone wishing to address the Trustees on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

AGENDA

1. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
 - 1.1 Trustee Minutes
 - a. Regular Meeting – Tuesday, June 8, 2021
 - b. Special Meeting – Friday, June 25, 2021
 - 1.2 Finance and Administration
 - a. Approval of Expenditures Check Nos. #25094-25167; 50136-50141; EFT Cks dated 6/2/2021-6/30/2021
 - b. May 2021 Investment Report
 - c. Approval of SDRMA Property/Liability Payment
 - 1.3 Proposed Monument Sign Update
Utilize a simpler communication pattern that emphasizes key points and reduces the amount of total word count on the Monument signage
 - 1.4 Addition of Cemetery Section Signage for General Public
Install a sign system that allows the public to navigate the cemetery grounds more easily without the assistance of staff.
 - 1.5 Decommission and Acquisition of District Vehicle
Decommission of current company general use truck and acquire new vehicle
 - 1.6 Proposed Study of Maintenance Tech Facility
Study current District building asset for possible use as a maintenance break facility.
 - 1.7 Proposed Uniform Service for Employees
Provide laundry service for company uniforms
 - 1.8 Upgrade Office Internet
Authorization for construction of Spectrum cable system
2. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
 - 2.1 Approval of Employee Benefit Plan Providers
Complete process to implement District's cafeteria Benefit Plan by approving the Group Insurance Benefits
 - 2.2 Recommend Approval of 2021/2022 Budget
 - 2.3 Resolution 105 Amend Employer Paid Contribution
Resolution No. 105 to amend the CalPERS Employer Paid Member Contribution for newly hired CalPERS Classic Members to pay the 7% member contribution

2.4 Resolution No. 104 Updating Resolution No. 85
Resolution No. 104 Amending Subsection (B)(2) of Resolution No. 85 Pertaining to the California Health and Safety Code, Division 8, Part 4, Public Cemetery Districts, Chapter 6, Section 9077 (A) through (E)

2.5 Approval of ORDINANCE NO. 2021-1
Recommendation for Approval – Increase Compensation Limits for Members of the Board of Trustees

3. INFORMATIONAL ITEMS: Information items are non-action items presented to the Trustees for their information.

3.1 Security Ad-hoc Committee Rosales/Coronel

3.2 Information Technology Ad-Hoc Committee Vossler/Coronel

3.3 Office Operations Ad-Hoc Committee Vossler/Coronel

3.4 FY-2019/2020 Audit/Budget Ad-Hoc Committee Underwood

3.5 COVID-19 District Protocols Underwood/Rios

3.6 Maintenance Operations Rosales/Coronel

4. CLOSED SESSION ITEMS: The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

4.1 THREAT OF LITIGATION
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
One (1) potential case

4.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
One (1) Potential Cases

5. TRUSTEE COMMENTS: Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

6. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Friday July 2, 2021.

Kathryn Herrera

Kathryn Herrera, Clerk of the Board of Trustees