

**Coachella Valley Public Cemetery District  
Board of Trustees Meeting Minutes  
January 27, 2021**

A Special Trustees Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) was held on Wednesday, January 27, 2021 at 5:00 p.m. Pursuant to the Executive Order N-29-20 as a result of COVID 19, this meeting was conducted via teleconference by Zoom.us  
Meeting ID 768-5761-1986, Password: 9SbFpE

Public Notice: Public notice was posted on the District Website and at the Cemetery Office on Tuesday January 27, 2021 by staff

**CALL TO ORDER, ROLL CALL**

Chairman Ernesto Rosales called the meeting to order at 5.03 p.m., those in attendance were as follows:

Directors Present: Ernesto Rosales, Chair, Judy Vossler, Vice-Chair, Trustees Marcos Coronel, John Rios and Bruce Underwood

Directors Absent: None

Add'l Participants: Craig Hayes, District Counsel with Best, Best & Krieger

**FLAG SALUTE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT**

None to report

**ADDITIONS TO THE AGENDA**

One emergency item was added to Closed Session a potential litigation, initiation and exposure to litigation.  
Approved by the Board 5-0.

**CONSENT CALENDAR – BOARD MINUTES AND FINANCE AND ADMINISTRATION**

None

**TUSTEE ACTION ITEMS**

**2.1 AUTHORIZE THE CHAIRMAN OF THE BOARD OF TRUSTEES TO TAKE ALL NECESSARY STEPS AND ACTIONS RELATING TO THE EMERGENCY PROCUREMENT OF BURIAL VAULTS.**

Coronel stated: on Thursday morning, January 26, 2021 at 8:00 a.m. staff member Dolores Lopez reported to Vice Chair Vossler, who quickly notified Chair Rosales, that the District's supply of concrete burial vaults would be exhausted by the end of the week, and the current vendor was not capable of supplying the District's needs.

Immediately, Chair Rosales, Trustee Coronel and staff began a statewide search for burial vaults and shipping options. At meeting time, Chair Rosales presented potential solutions.

Chair Rosales reported he had consulted with staff regarding vault type options, statewide vendors, shipping costs, planning of future burials, coordination with funeral homes, etc. Chair Rosales stressed the importance of an ongoing plan for procurement so that burials can continue. Chair Rosales additionally stated that the burial vault issues are industry wide.

The Board of trustees voted and found that an emergency exists, to waive the provisions in the District's Purchasing Policy and to grant the Chair the necessary authority to effectuate the purchase of burial vaults in an amount not to exceed \$125,000.

Motion: Vossler  
2ND: Underwood  
Discussion: as per above  
Yes: Coronel, Rios, Rosales, Underwood, Vossler  
No: None  
Absent: None  
Abstain: None

**INFORMATIONAL ITEMS:** Information items are non-action items presented to the Board for their information.  
None

Open session adjourned for closed session; Closed Session convened at 5:30 p.m.

#### **CLOSED SESSION**

4.1 **THREAT TO PUBLIC SERVICES**  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957  
CONSULTATION REGARDING COVID-19 (CORONAVIRUS) IMPACTS TO PUBLIC FACILITIES AND SERVICES

Closed session adjourned; Open session convened at 5:41 p.m.

Attorney Craig Hayes reported:

- No reportable actions taken

#### **ADJOURNMENT**

Meeting adjourned at 5:42 p.m.

Respectfully Submitted,  
Judy Vossler, Vice Chair  
Approved: Feb. 9, 2021 BOD Mtg