

Coachella Valley Public Cemetery District

Regular Meeting

Friday, August 6, 2021

8:00 AM

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the office of **Coachella Valley Community Trust, located at 45-149 Smurr St. Ste A, Indio, CA 92201,, on Friday, August 6, 2021.** Pursuant to the Executive Order N-29-20 as a result of COVID 19, this meeting will also be conducted via teleconference by Zoom.

Meeting ID: 422 086 8660

Passcode: 1234

CLICK BELOW TO JOIN MEETING:

<https://us02web.zoom.us/j/4220868660?pwd=RnVSb1RoaThRN2p0MGxBUmRrem9ldz09>

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to Info@cvpcd.org. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760)-398-3221** and leaving a voicemail by **no later than 4:00 p.m. on Thursday August 5, 2021.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____

Vice Chair Vossler: _____

Trustee Coronel: _____

Trustee Underwood: _____

Trustee Rios: _____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: Anyone wishing to address the Trustees on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

AGENDA

1. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
 - 1.1 Trustee Minutes
 - a. Regular Meeting – Friday, July 9, 2021
 - 1.2 Finance and Administration
 - a. Approval of Expenditures Check Nos. #25168-25253 totaling \$203,071.96
50142- 50145 totaling \$4,524.55; EFT Cks totaling \$33,016.70
 - b. June 2021 Investment Report
 - 1.3 Adoption of Contract for Services Awarded to JNS Next for Website Design
 - 1.4 Termination of Temporary Services for Deep Cleaning Related to the COVID-19 Pandemic
 - 1.5 Recommendation for Termination of Coachella Valley Community Trust Lease Agreement

2. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
 - 2.1 Adopt the Fiscal Year 2021/2022 Budget
 - a. Recommended Approval of Final Budget for Fiscal Year 2021/2022
 - b. Recommend approval of Resolution No. 106 Adopting the Fiscal Year 2021/2022 Budget and Establishing Controls for the Various Funds
 - c. Recommend approval of District’s new Salary Schedule
 - 2.2 Financial Statement Audit June 30, 2020
Approval of the annual financial statement audit for the fiscal year ended June 30, 2020 prepared by David Farnsworth
 - 2.3 Resolution 109 Adopting Updated and Amended Bylaws
Adopt Resolution No. 109 A Resolution of the Board of Trustees of the Coachella Valley Public Cemetery District Adopting Comprehensive Updates and Amendments to the District Bylaws.
 - 2.4 Establishment of a Coachella Valley Public Cemetery District Foundation
 - 2.5 Resolution 108 Amending District’s Purchasing & Contracting Policy And Procedures Guide

3. **INFORMATIONAL ITEMS:** Information items are non-action items presented to the Trustees for their information.
 - 3.1 Discussion of RESOLUTION NO. 107 Regarding Meeting Compensation and Occurrences Compensation Policies

3.2	Training and Information Session – Use of Base Camp	General Manager
3.3	Security Ad-hoc Committee	Rosales/Coronel
3.4	Information Technology Ad-Hoc Committee	Vossler/Coronel
3.5	Office Operations Ad-Hoc Committee	Vossler/Coronel
3.6	FY-2019/2020 Audit/Budget Ad-Hoc Committee	Underwood
3.7	Maintenance Operations	Rosales/Coronel

4. TRUSTEE/GENERAL MANAGER COMMENTS: Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

5. CLOSED SESSION ITEMS: The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

5.1 THREAT OF LITIGATION
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
FOUR (4) potential case

6. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Tuesday August 3, 2021.

Kathryn Herrera

Kathryn Herrera, Clerk of the Board of Trustees