

Coachella Valley Cemetery District
Trustee Meeting
December 8, 2020
8:00 AM

A Trustees Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at Coachella Valley Community Trust - 45149 Smurr St, Indio, CA 92201 , on Tuesday, December 8, 2020 at 8:00 a.m. Pursuant to the Executive Order N-29-20 as a result of COVID 19, this meeting will also be conducted via teleconference by Zoom.

Meeting ID: 895 8786 6416 Passcode: 977835

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to **CoachellaCemetery@gmail.com**. Transmittal prior to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760)-398-3221** and leaving a voicemail by **no later than 7:30 a.m. on Tuesday December 8, 2020**.
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Rios: _____

**FLAG SALUTE
MOMENT OF SILENCE**

PUBLIC COMMENT: Anyone wishing to address the Trustees on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

AGENDA

1. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
 - 1.1 Trustees Minutes
 - a. Regular Meeting – November 10, 2020
 - 1.2 Finance and Administration
 - a. Approval of Expenditures Check Nos. #24599-24666
 - b. Investment Report
 - 1.3 2021 Staff Holiday Schedule and amending Section 8.5.1 of the 2011 Employee Handbook
 - 1.4 Approval and adoption of vacation advance election to cash out
 - 1.5 Approval and adoption of unforeseeable emergency vacation cash out

2. **TRUSTEES ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
 - 2.1 Employee classification (exempt vs. non-exempt) Potential CBIZ expenditure to add employee electronic timekeeping system
 - 2.2 Expenditure for new website - SR Social Media Management
 - 2.3 Expenditure for Security Cameras
 - 2.4 Consideration for RFP for Executive Recruitment Services
 - 2.5 Consideration to grant a Trustee subcommittee with administrative and/or management authority to make day-to-day decisions of the District

3. **INFORMATIONAL ITEMS:** Information items are non-action items presented to the Trustees for their information.
 - 3.1 Employee Vision/Dental Plans

4. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).
 - 4.1 PUBLIC EMPLOYEE APPOINTMENT
Title: General Manager

 - 4.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 82827 Avenue 52, Coachella, CA
Agency Negotiator: General Counsel
Under Negotiation: Price and Terms

 - 4.3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 82847 Avenue 52, Coachella, CA
Agency Negotiator: General Counsel

Under Negotiation: Price and Terms

4.4 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 82867 Avenue 52, Coachella, CA
Agency Negotiator: General Counsel
Under Negotiation: Price and Terms

4.5 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 82925 Avenue 52, Coachella, CA (10 acres on South-West Corner)
Agency Negotiator: General Counsel
Negotiating Parties: Congregation Kohanim Immitvas Hamoadim, Inc.
Under Negotiation: Price and Terms

4.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation, pursuant to Government Code Section
54956.9(d)(2)/(e)(1)
Three (3) potential case

4.7 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

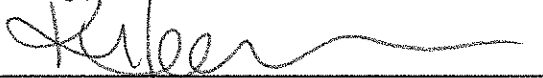
Initiation of Litigation, Pursuant to Government Code Section 54956.9(4)
Three (3) potential case

5. **TRUSTEES COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

6. **ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on December 4, 2020.



Kathryn Herrera, Clerk of the Trustees