

Coachella Valley Cemetery District  
Special Board Meeting  
September 15, 2020  
8:00 AM

Pursuant to Executive Order N-29-20, this meeting will be conducted by teleconference.

The Meeting will be hosted on Zoom.us  
Meeting ID: **818-4105-1745**  
Password: **659532**

- Submit your public comments to the General Manager electronically. Material may be emailed to **CoachellaCemetery@gmail.com**. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the General Manager at **(760)-398-3221** and leaving a voicemail by **no later than 7:30 a.m. on Tuesday September 15, 2020.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

**CALL TO ORDER:**

Trustee Coronel \_\_\_\_\_  
Trustee Rios \_\_\_\_\_  
Chair Rosales \_\_\_\_\_  
Trustee Underwood \_\_\_\_\_  
Vice Chair Vossler \_\_\_\_\_

**FLAG SALUTE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Board Members may respond briefly or refer the communication to staff. The Board may also request the clerk to calendar an item related to your communication at a future Board meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

## AGENDA

1. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).
  - 1.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4)  
Four (4) potential cases
  - 1.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation, Pursuant to Government Code Section 54956.9(d)(2)/(e)(1)  
Six (6) potential case
  - 1.3 Public Employee Evaluation  
Title: General Manager
2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
  - 2.1 Board Minutes
    - a. Regular Meeting – June 9, 2020
    - b. Regular Meeting – July 10, 2020
  - 2.2 Finance and Administration
    - a. Approval of Expenditures Check Nos. #24330 – 24435
  - 2.3 Investment Report
3. **BOARD ACTION ITEMS:** Prior to action of the Board, any member of the audience will have the opportunity to address the Board on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
  - 3.1 Approval for Winter Ryegrass seed purchase.
  - 3.2 Approval of Tree trimming proposal.
  - 3.3 Approval to go out to RFP for Investment Providers.
  - 3.4 Approval of Records and Retention Policy – Resolution 96
  - 3.5 Approval of Revised Purchasing and Contracting Policy – Resolution 97
  - 3.6 Approval to go out to RFP for Cemetery street repair/replacement.

4. **INFORMATIONAL ITEMS:** Information items are non-action items presented to the Board for their information.

4.1 General Manager Update

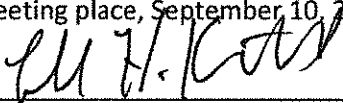
4.2 Dia de los Muertos Update

5. **BOARD/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Board consideration, among other things.

6. **ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Leland Kestell at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place, September 10, 2020.



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Leland Kestell, General Manager