

Coachella Valley Cemetery District
Board Meeting
February 11, 2020
8:00 AM

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Rios: _____

**FLAG SALUTE
MOMENT OF SILENCE**

PUBLIC COMMENT: Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Board Members may respond briefly or refer the communication to staff. The Board may also request the clerk to calendar an item related to your communication at a future Board meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

AGENDA

1. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
 - 1.1 Board Minutes
 - a. Regular Meeting – January 14, 2020
 - 1.2 Finance and Administration
 - a. Approval of Expenditures Check Nos. #23962 – 24076

2. **BOARD ACTION ITEMS:** Prior to action of the Board, any member of the audience will have the opportunity to address the Board on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

- 2.1 Approval of General Managers Contract Amendment
- 2.2 Approval of pay raises and rate table for District employees.
- 2.3 Approval of the Resolution 93 – Move money from investment account into local account for the purchase of new computers and software.
- 2.4 Freedom Flags for Family Donation.
- 2.5 Approval to register for future CSDA and CAPC 2020 Conferences.

3. **INFORMATIONAL ITEMS:** Information items are non-action items presented to the Board for their information.

- 3.1 G.M. Project List Update
- 3.2 Dia de los Muertos Final Costs Report
- 3.3 Employee Handbook Update
- 3.4 Dianna Valdez of Best Best & Krieger - Form 700, Instructions on proper filing.

4. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation, Pursuant to Government Code Section 54956.9(d)(2)/(e)(1)
Five (5) potential cases

4.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4)
Two (2) potential case

5. **BOARD/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Board consideration, among other things.

6. **ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Leland Kestell at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place, February 7, 2020.

Leland Kestell, General Manager