

**Coachella Valley Cemetery District  
Board of Trustees Meeting  
Minutes - May 14, 2019**

**CALL TO ORDER:** Chairman Bruce Underwood called the meeting to order at 8:01 am.  
Chair Underwood – present                      Trustee Coronel – present      Trustee Rios – present  
Trustee Rosales – present                      Trustee Vossler – present

Also in attendance: Lee Kestell, General Manager and Carlos Campos, District Counsel

Pledge of Allegiance  
Moment of Silence

**SWEARING IN:**

New Trustee Judy Vossler sworn in by Judge James Hawkins

**PUBLIC COMMENT:** Brad Anderson commented on Mosquitos in the Cemetery. Members of the public in Attendance: KESQ TV, Amy Cuen, Barbara, Brad Anderson, and Sabas Rosas.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

**CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

**APPROVAL OF MINUTES**

**Regular Meeting - March 12, 2019**

Tabled for Next Board Meeting

**Executive Committee Meeting – March 22, 2019**

Tabled for Next Board Meeting

**Executive Committee Meeting – May 3, 2019**

Tabled for Next Board Meeting

**Finance and Administration**

Approval of Expenditures #23492 – 23574

Motion: Marcos Coronel

2<sup>nd</sup>: John Rios

Approved

Vote Count: All in favor

**BOARD ACTION ITEMS**

**Schedule June Board Meeting**

Next Board Meeting to take place on Friday, June 28, 2019

Motion: Judy Vossler

2<sup>nd</sup>: Marcos Coronel

Approved

**Review Legal Counsel Contract**

Contract reviewed and Option No. 2 selected

Motion: Marcos Coronel

2<sup>nd</sup>: Judy Vossler

Approved

Vote Count: All in Favor; Ernesto Rosales not present for vote

**Discuss Housing Appraisal and Inspection**

Authorize funds - amount not to exceed 10,000.00 for renovations to house Main House (house No.1)

Motion: John Rios

2<sup>nd</sup>: Judy Vossler

Approved

Vote Count:

Yes – John Rios, Judy Vossler, Bruce Underwood, Ernesto Rosales

No – Marcos Coronel

Additional: Authorize Legal counsel to continue research for zoning purposes; Information attained will be on available for next agenda meeting.

Motion: Judy Vossler

2<sup>nd</sup>: Marcos Coronel

Approved

Vote Count:

No- Marcos Coronel

### **Landscaping Contract**

Renew 1 year landscape with 30 day termination clause

Motion: Judy Vossler

2<sup>nd</sup>: John Rios

Approved

Vote Count: all in favor

### **Compensation Study RFP**

Koff and Associates proposal reviewed and request for approval

Motion: Marcos Coronel

2<sup>nd</sup>: John Rios

Approved

Vote Count: all in favor

### **Media Policy**

General Manger or designated person to speak on behalf of Cemetery to Media or in response to Public Request

Motion: Judy Vossler

2<sup>nd</sup>: Marcos Coronel

Approved

Vote Count: All in Favor Ernesto Rosales not present for vote

### **Budget Update**

Establish ADHOC Committee for budget purposes for July deadline

Motion: Marcos Coronel

2<sup>nd</sup>: Judy Vossler

Approved

General Manger and Legal Counsel to look into Analysis of CalPERS and Healthcare Benefits with a 2-3 year phase in – Report due by 1<sup>st</sup> quarter of 2019/2020 budget

Motion: Marcos Coronel

2<sup>nd</sup>: Judy Vossler

Approved

### **INFORMATIONAL ITEMS**

#### **Discuss Executive Committee Meetings**

No action taken

#### **July CSDA Training – Napa**

Lee Kestell, General Manager and Bruce Underwood, Chairperson provided report

**Audit RFP**

Discussion for RFP to go back out for bidding

**ACO Project Update**

Lee Kestell, General Manager provided report

**Dia de los Muertos Update**

Information to be provided at next meeting as Ernesto Rosales was unavailable to provide a report.

**Trustee Pictures**

Discussion took place

**Accountant Pay Raise**

To be discussed at next meeting

**Discuss Cal PERS unfunded Liability**

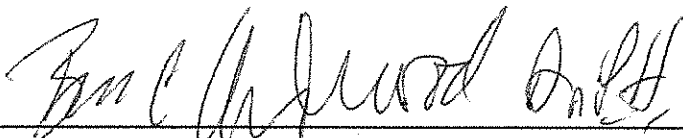
Discussion took place

**COMMITTEE REPORTS**

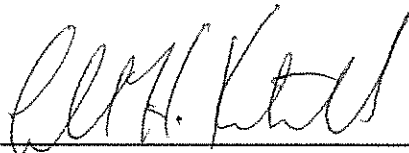
**BOARD COMMENTS**

**Adjournment**

With no further business, Chairman Underwood adjourned the meeting at 10:58 am.



Bruce Underwood Dr. P.H. - Chairman



Leland Kestell - General Manager