

# Meeting Agenda

Coachella Valley Public Cemetery District  
Board of Trustees Meeting  
**September 10, 2019 - 8:00 a.m.**

Location: Coachella Valley Public Cemetery District Office - 82925 Avenue 52, Coachella, CA 92236

## CALL TO ORDER:

Chair Underwood: \_\_\_\_\_

Trustee Coronel: \_\_\_\_\_

Trustee Rios: \_\_\_\_\_

Trustee Rosales: \_\_\_\_\_

Trustee Vossler: \_\_\_\_\_

## FLAG SALUTE

## MOMENT OF SILENCE

**PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Board Members may respond briefly or refer the communication to staff. The Board may also request the clerk to calendar an item related to your communication at a future Board meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

## AGENDA

1. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).
  - 1.1 Personnel Matters – Employee Evaluation  
Public employee performance evaluations pursuant to Government Code section 54957  
Position: General Manager
  - 1.2 CONFERENCE WITH LABOR NEGOTIATORS  
Agency Designated Representative(s): General Manager  
Unrepresented Employee: General Manager

2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
  - 2.1 Board Minutes
    - a. Regular Meeting – August 13, 2019
    - b. Regular Meeting – May 14, 2019
  - 2.2 Finance and Administration
    - a. Approval of Expenditures #23732 – #23782
3. **BOARD ACTION ITEMS:** Prior to action of the Board, any member of the audience will have the opportunity to address the Board on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
  - 3.1 Selection of District Auditor
  - 3.2 Approval of District Bylaws
  - 3.3 Approval of District Employee Handbook
  - 3.4 Dia de los Muertos Budget
4. **INFORMATIONAL ITEMS:** Information items are non-action items presented to the Board for their information.
  - 4.1 G.M.'s Project List
  - 4.2 Discuss meeting time, date and location
5. **BOARD COMMENTS:** Trustees may comment upon District events; provide reports on attended meetings and events; and suggest items for future Board consideration, among other things.
6. **ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Leland Kestell at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place, September 7, 2019.

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Leland Kestell, General Manager