

Minutes
Coachella Valley Public Cemetery District
Re-Scheduled Regular
Board of Trustees Meeting
June 28, 2019

Call to Order:

Chairman Underwood called the meeting to Order at 8:00 am.

Coronel – Present, Rios – Present, Rosales – Present, Underwood – Present, Vossler – Present.
Also, in attendance: Lee Kestell – General Manager and Carlos Campos – District Counsel.

Pledge of Allegiance

Moment of Silence

Public Comments: No Comments

1. Consent Calendar:

- 1.1 Approval for Minutes for March 22, 2019, Special Meeting of the Board.
Trustee Coronel made a Motion to approve the minutes. This was seconded by
Trustee Rios.

Roll Call: Coronel – yes Rosales - abstain
Rios – yes Vossler - abstain
Underwood - yes

- 1.2 Approval of expenditures #23575-#23655
Trustee Coronel made a Motion to approve the expenditures. This was seconded
by Trustee Underwood.

Roll Call: All in Favor

2. Board Action Items:

- 2.1 Election of Board Officers
Trustee Rios made a Motion, appointing Judy Vossler as Vice-Chair. Trustee
Coronel seconded the appointment.

Roll Call: All in Favor

2.2 Budget Approval

Trustee Coronel made a Motion to Approve the 2019-2020 Fiscal Year budget presented by the G.M. This was seconded by Trustee Rios.

Roll Call: All in Favor

2.3 General Manager contract amendment

Trustee Coronel made a Motion to increase the General Managers salary to \$130,000 with a \$300 per month Car allowance and a \$5000 457B contribution annually towards retirement. This was seconded by Trustee Vossler.

Roll Call: All in Favor

2.4 Selection of District Auditor

After a discussion, Trustee Coronel made a Motion to authorize the Executive Committee to select an auditor and then present the choice to the whole Board for a vote. This was seconded by Trustee Vossler.

Roll Call: All in Favor

2.5 Cost of Living Raise to all District Employees

Trustee Vossler made a Motion to approve a 3% cost of living increase to All District Employees. This was seconded by Trustee Rosales.

Roll Call: All in Favor

2.6 Approve funds for updated sign at Cemetery entrance.

After reviewing the two proposals, Trustee Rios made a Motion to accept Signarama's proposal. This was seconded by Trustee Rosales.

Roll Call: All in Favor

2.7 Approve Local Preferences Policy

After a discussion, Trustee Vossler made a Motion to approve the Local Preferences Policy. This was seconded by Trustee Coronel.

Roll Call: All in Favor

3. Informational Items

3.1 Vector Control General Manager

This Item was postponed until the next regularly scheduled meeting of the Board

3.2 Bylaws Update

An Ad Hoc committee, composed of Trustees Underwood and Vossler will work with District Counsel and present the updated Bylaws to the full Board at a future meeting. Comments from Staff and Trustees are due to District Counsel by July 5, 2019.

3.3 Employee Handbook Update

An Ad Hoc committee was established, composed of Trustees Underwood and Vossler to review the Employee Handbook with Legal Counsel and present a final Draft at the August 13, 2019, meeting of the Board.

After a discussion, The Board decided to hold the regularly scheduled meeting on July 9, 2019 at 8:00 am. with 1 agenda item (G.M. Contract amendment). Trustee Underwood and Trustee Coronel will phone in.

With no further business, Chairman Underwood adjourned the meeting at 10:04 am.

Bruce Underwood Dr. P.H. – Chairman

Leland Kestell – General Manager