

Coachella Valley Cemetery District

Minutes

Special Meeting – September 21, 2018

1. Call to Order
Interim Chair, Joe Ceja, called the meeting to order at 8:18am
2. Roll Call
Joe Ceja, Marcos Coronel Jr., John Rios, Ernesto Rosales, Bruce Underwood, Leland Kestell (General Manager) and Joe Ortiz (Attorney) were all present.
3. County Supervisor Manuel Perez swore in the whole Board of Trustees.
4. Public Comment
Brad Anderson spoke about mosquitos in the cemetery.
5. Review of Agenda
 - Trustee Coronel made a motion to move the minutes approval and oath of office. Seconded by Trustee Rosales. All in Favor
 - Trustee Underwood made a motion to rearrange agenda items, seconded by Trustee Rosales. All in Favor
6. Election of Officers:
 - Trustee Rosales nominated Trustee Ceja for Board Chair.
 - Trustee Coronel nominated Trustee Underwood for Board Chair and Trustee Ceja as Vice Chair.

Trustee Underwood was named Board Chair after a vote.


 - Yeas – Coronel, Rios and Ceja

Trustee Ceja was named Vice Chair after a vote.

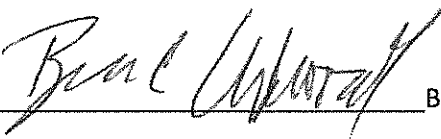
 - Yeas – Underwood, Ceja, Coronel, Rios and Rosales – All in Favor
7. Trustee Rosales made a Motion to move the Board Orientation to the end of the meeting. Seconded by Trustee Ceja. All in Favor
8. Review of invoice from District Counsel – After a discussion, Mr. Coronel made a motion to approve the invoice. Seconded by Trustee Rios. All in Favor
9. Meeting Schedule review – After a discussion, Trustee Rosales made a motion to cancel the regularly scheduled meeting on Tuesday, October 9, 2018 at 8:00am and to schedule a Special Meeting for, Monday, October 8, 2018 at 8:00am. Seconded by Trustee Ceja. All in Favor.

10. Trustee Stipend – After discussion, Trustee Coronel made a motion for Trustee compensation to be \$100 per meeting. This was seconded by Trustee Rosales. Legal Counsel to draft a resolution. All in Favor
11. Committee Review – After a discussion, Trustee Coronel made a motion to form an ad hoc committee regarding the structure of organization and Board procedure. The Chair is to appoint the committee. This was seconded by Trustee Rios. All in Favor
12. Trustee Rosales had to leave meeting for personal business at 9:37am
13. Mediator – Trustee Coronel made a motion to move the scheduled Mediation to later in the meeting. This was seconded by Trustee Rios.
14. Mediation – Jaime Wrangle, gave a presentation and advice to the Board. Here recommendations were to form a Personnel Committee if any grievances occur, and to update the District's Harassment Policy.
15. Sandra Wheeler (Wells Fargo Advisors), Javier Carrillo (Teaman, Rameriz and Smith) and Pat Spafford (Powell & Spafford), gave presentations on the Districts investments, accounting and auditing.
16. Trustee Rios had to leave the meeting at 12:35pm
17. The General Manager presented a quote for Employee payed dental insurance. This was tabled until the Board has reviewed the entire employee compensation package.
18. Website Development – The general Manager presented 3 quotes from website developers. After discussion, Trustee Coronel made a motion to accept a bid from Graphtek to develop the District's website. This was seconded by Trustee Ceja. All present in Favor
19. The Board adjourned to Closed Session at 2:15pm
20. The Board reconvened from Closed Session at 3:05pm
21. In closed session, Trustee Underwood made a motion to strike from District record, a private investigation conducted in June 2017 and to have harassment training for District staff. This was seconded by Trustee Ceja. All present in Favor.

With no further business, Chair Underwood adjourned the Meeting of the Board at 3:31pm.



Leland Kestell – General Manager



Bruce Underwood, Dr.PH – Board Chairman