

# Coachella Valley Public Cemetery District

## Board of Trustees Meeting - Minutes

November 13, 2018

### Call to Order:

President Bruce Underwood called the meeting to order at 8:08 a.m.

### Pledge of Allegiance

### Moment of Silence

### Roll Call:

Those present at roll call: President Bruce Underwood, Vice president Joe Ceja, Trustees Marcos Coronel, John Rios, and Ernesto Rosales. Also present were General Manager Lee Kestell, and legal counsel Joe Ortiz and Carlos Campos.

#### 1. Public Comments:

None

#### 2. Consent Calendar:

##### a. Approval for Minutes for Special Meeting October 8, 2018

Motion to accept Minutes by Trustee Rios seconded by Trustee Ceja.

All in Favor.

##### b. Approval of Expenditures #23213 - #23270

Motion to approve Expenditures was made by Chair Underwood and seconded by Trustee Coronel.

All in favor.

#### 3. Board Action Items

##### a. General Manager Contract Approval

Trustee Rios made a motion to accept the contract, this was seconded by Trustee Rosales.

In Favor: Trustees Ceja, Rios, Rosales and Underwood.

Opposed: Trustee Coronel

Contract approved 4/1.

##### b. Trustee Stipend Resolution

After a discussion and comments from the public, a vote was taken to increase the Board Meeting Compensation to Trustees from \$50 to \$100.

Trustee Rios made a motion to accept the resolution, this was seconded by Trustee Coronel.

In Favor: Trustees Coronel, Rios, and Underwood

Opposed: Trustees Ceja and Rosales

Meeting Compensation Motion passes 3/2.

- c. **Vacation/Sick pay to former General Manager**  
After a discussion and comments from the public, Trustee Coronel made a Motion to have District Counsel try to retrieve overpayment to former GM. No Second.  
Trustee Rios then made a motion to approve the former GM's final payout. This was seconded by Trustee Rosales.  
In Favor: Trustees Ceja, Rios, Rosales, and Underwood  
Opposed: Trustee Coronel  
Motion to approve for GM expenditure passes 4/1.
- d. **Hiring of a Payroll Company**  
After a recommendation from the General Manager, a discussion was made on hiring a payroll company to do the Districts payroll.  
A motion was made by Trustee Coronel to accept a bid by C-Biz to take over payroll for the District. This was seconded by Trustee Rios.  
All in Favor.
- e. **Approval of Request for Proposal (RFP) for Legal Services**  
After a discussion regarding the Districts Legal Counsel, Trustee Coronel made a motion to approve the RFP to select new legal counsel. This was seconded by Trustee Rios.  
In Favor: Trustees Ceja, Coronel, Rios, and Underwood  
Opposed: Trustee Rosales  
Motion passes to put out an RFP for new Legal Counsel passes 4/1.

\* Trustee Rios was excused from the meeting at 11:00 a.m.

#### **4. Informational Items:**

- a. Attorney Joe Ortiz of Best Best and Krieger gave a presentation - New Board member Orientation.
- b. A discussion was held regarding the Districts higher than normal legal fees.
- c. A memo drafted by Districts legal counsel regarding Employee Housing was tabled for a future meeting.

#### **5. Closed Session:**

- a. Conference with legal counsel – Potential Litigation (One Case) pursuant to Government Code 54956.9.

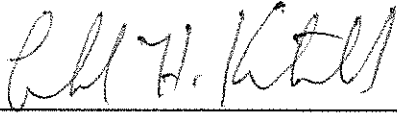
Returning from Closed Session, Chair Underwood announced that there was no reportable action.

#### **6. Staff Report(s)**

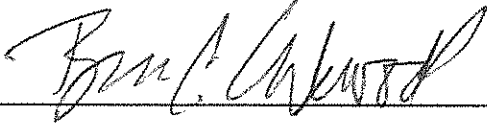
- a. The General Manager gave a report on the recently held celebration for Dia de los Muertos. The event was very successful with over 3000 attendees and no incidents to report.

**7. Adjournment:**

The Meeting was adjourned by the Board Chair, Bruce Underwood at 12:49 p.m.



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Leland Kestell – General Manager



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Bruce Underwood, Dr.PH – Board Chairman