

# Coachella Valley Public Cemetery District

## Board of Trustees Meeting – Minutes

January 8, 2019

### Call to Order:

President Bruce Underwood, Dr.PH. Called the meeting to order at 8:02 a.m.

### Pledge of Allegiance

### Moment of Silence

### Roll Call:

Those present at roll call: President Bruce Underwood, Dr.PH., Vice President Joe Ceja, Trustees Marcos Coronel Jr., John Rios and Ernesto Rosales. Also present were General Manager Lee Kestell and legal counsel Carlos Campos.

#### 1. Public Comments:

None

#### 2. Consent Calendar:

- a. Approval for Minutes for December 11, 2018 Regular Meeting of the Board.  
Motion to accept the Minutes as written by Trustee Rosales, seconded by Trustee Ceja.  
All in Favor.
- b. Approval of Expenditures #23319 - #23376  
Motion to approve Expenditures was made by Trustee Ceja and seconded by Trustee Coronel. All in Favor.

#### 3. Board Action Items:

- a. A discussion was had regarding providing housing to District employees.  
After a discussion, Trustee Rosales made a motion to provide housing to the General Manager and that a rent schedule would be set up after comparisons and an inspection were completed. This was seconded by Trustee Rios. All in Favor.  
Trustee Coronel proposed a sub committee consisting of Trustees Underwood and Rios to work on the housing agreement. All in Favor.

\*\*\* Trustee Rios was excused from the meeting due to illness at 11:05 a.m.

- b. A discussion was held regarding the Districts use of Teaman Rameriz and Smith as our monthly accounting service. The General Manager suggested using our current

cemetery staff to take over the monthly accounting. A motion was made by Trustee Ceja to put the accounting services out to RFP. This was seconded by Trustee Rosales. After a discussion, a roll call vote was taken. In Favor, Trustee Rosales and Trustee Ceja. Not in favor were Trustee Coronel and Trustee Underwood. The G.M. was instructed to make a decision and present in to the Board at a future meeting.

- c. A discussion was had regarding the Districts 2018/2019 budget adjustment. After discussion, Trustee Coronel made a motion to table the approval of the budget adjustments until the next meeting, this was seconded by Trustee Underwood. All in Favor.

**4. Informational Items:**

- 4.1 CalPERS Ron Wilkenson spoke to the Board regarding Health Benefits provided to employees.
- 4.2 Ben Guitron, of the Indio Police department, spoke to the Board regarding security of the cemetery and steps to improve the security of the property.
- 4.3 Capt. Misty Reynolds, of the Riverside County Sheriffs Office, spoke to the Board regarding past security problems and steps to improve security of the property.

**5. Closed Session:**

None

**6. Staff Reports:**

- a. The General Manager gave a report on Carlos Arroyo, a mobile mechanic, who services the heave machinery for the District.
- b. The Board was presented with RFP's from five law firms. It was decided by the Board to hold a Special meeting on Friday January 25, 2019, to interview two firms for the Districts legal counsel. Those firms were Best Best & Kreiger and SBEMP. The Board discussed a Sub Committee consisting of Trustees Coronel, Rosales and Rios to look at the presentations and come back to the full Board with a recommendation. It was decided to hold a special meeting with all Board members instead of a sub committee.

**7. Adjournment:**

The meeting was adjourned by the Board Chairman, Bruce Underwood, Dr.P.H. at 12:01 p.m.

