

Coachella Valley Cemetery District

Minutes

Special Meeting – August 24, 2018

1. CALL TO ORDER

Joe Ceja, Board Chair, called the meeting to order at 8:09 am.

2. Roll Call:

Joe Ceja (by phone) – Present

Marcos Coronel Jr. – Present

Ernesto Rosales – Present

Bruce Underwood - Present

Leland Kestell, General Manager – Present

Joseph Ortiz, Attorney - Present

3. Review of Agenda:

a. Order of Public Agenda modified to accommodate conference call from Chair Ceja.

4. Public Comment:

There were no public comments

5. General Manager Reports

a. A letter from a family concerning pre-need contract late fees was reviewed. Mr. Coronel made a motion to waive the late fees for this contract and was seconded by Mr. Rosales. All in favor.

b. Delinquent pre-need contracts were presented. After a discussion, the Board was in agreement to table the matter and to have the Districts legal council review the wording of the contracts and to have the contracts available in Spanish.

6. Closed Session -

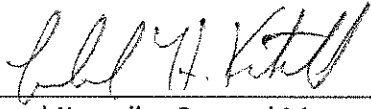
The Board adjourned to closed session at 8:36 am to discuss legal matters.

7. Closed Session Adjourned at 9:30 am. With no action taken.

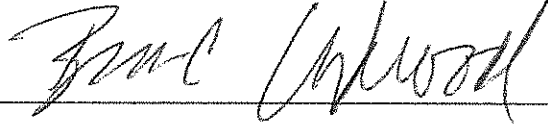
8. Mr. Rosales, temporary Chair, called the regular meeting back to order at 9:37 am. Mr. Ceja had to leave the meeting.

9. Minutes from June 12, 2018, June 20, 2018, and July 20, 2018, were tabled until the next meeting.
10. Check signature review.
 - a. Spending authority for General Manager up to \$5,000
 - b. Motion by Dr. Underwood to have Trustees Ceja and Rosales to sign checks.
 - Amended to have two Trustees sign checks over \$10,000 except for budgeted items. This was seconded by Trustee Coronel. All in Favor.
11. Meeting time discussion
 - Tabled till next meeting
 - Motion by Dr. Underwood to cancel September 11, 2018, and to have a special Meeting scheduled for September 21, 2018. Seconded by Trustee Coronel. All in Favor.
12. Censure policy discussion – Trustee Coronel made a motion to postpone action on the Censure resolution. Seconded by Trustee Underwood.
13. Financial review – No action taken
14. Legal review – No action taken
15. Policy review – No Action taken
16. Procedure review – No Action taken
17. Trustee compensation discussion – No action taken
18. Discussion on CSDA/CAPC training:
 - Trustee Coronel made a motion to approve Trustees and GM to attend conferences and spend up to \$1000 for CSDA meeting in September. Seconded by Trustee Rosales.
19. Motion Made by Trustee Coronel to authorize funds for the CAPC – Tahoe meeting for Board trustees, General Manager and one employee to attend. Seconded by Trustee Underwood. All in Favor.
20. Website RFP – Trustees requested more time to make decision.
21. A motion was made by Trustee Coronel to accept expenditures #22935 through #23099. Seconded by Trustee Rosales. Trustee Coronel wanted noted that the SDRMA payment was designated to CSDA dues.

22. Meeting adjourned at 11:41am



Leland Kestell – General Manager



Bruce Underwood, Dr.PH., – Board Chairman