

Coachella Valley Cemetery District  
Board Meeting  
October 8, 2018  
8:00 AM

Coachella Valley History Museum  
82616 Miles Avenue  
Indio, CA 92201

**CALL TO ORDER:**

Chair Underwood: \_\_\_\_\_ Vice-Chair Ceja: \_\_\_\_\_ Trustee Coronel: \_\_\_\_\_

Trustee Rios: \_\_\_\_\_ Trustee Rosales: \_\_\_\_\_

**FLAG SALUTE**

**MOMENT OF SILENCE**

**PUBLIC COMMENT:** Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. All persons wishing to speak must inform the clerk in advance of the start of the meeting. There is a three-minute limit on public comments.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Board Members may respond briefly or refer the communication to staff. The Board may also request the clerk to calendar an item related to your communication at a future Board meeting.

**ADDITIONS TO THE AGENDA:** Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

**AGENDA**

**1. CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

**1.1 Board Minutes**

- a. Special Meeting – June 12, 2018
- b. Special Meeting – June 20, 2018
- c. Special Meeting – July 20, 2018
- d. Special Meeting – August 24, 2018

e. Special Meeting – September 21, 2018

1.2 Finance and Administration

a. Approval of Expenditures #23100 –

**2. BOARD ACTION ITEMS:** Prior to action of the Board, any member of the audience will have the opportunity to address the Board on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

2.1 Special District Leadership Program

**Staff Recommendation:**

Board Chair and management will present opportunities, as they arise, to achieve “District of Distinction” status.

2.2 Housing Policy Review

**Staff Recommendation:**

Review employee handbook, bylaws and housing policy to eliminate any conflicts of the documents.

2.3 Trustee Stipend Resolution

**Staff Recommendation:**

Resolution written by legal counsel.

2.4 Regular Meeting Time

**Staff Recommendation:**

Must amend bylaws if date and time are changed from current policy of:  
Second Tuesday of the month at 8:00 am

2.5 Authorization to Recruit Clerk of Board Position

**Staff Recommendation:**

Approve recruitment for a part-time clerk of the board position.

2.6 Approval of General Manager Employment Contract

**Staff Recommendation:**

General Manager will review contract with his personal legal counsel prior to the next meeting of the Board.

2.7 CalPERS Special Consideration for former General Manager

**Staff Recommendation:**

Have District Counsel represent the District to have Special Considerations, approved by the Board in 2016, approved by CalPERS.

**3. INFORMATIONAL ITEMS:** Information items are non-action items presented to the Board for their information.

- 3.1 Media Coverage of New Board
- 3.2 Strategic Planning
- 3.3 New Trustee Orientation Training

**4. COMMITTEE REPORTS**

**5. CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

- 5.1 Personnel Matters – Employee Evaluation  
Public employee performance evaluations pursuant to Government Code section 54957  
Position: General Manager
- 5.2 Personnel Matters – Employee Evaluation  
Public employee performance evaluations pursuant to Government Code section 54957  
Position: District Attorney
- 5.3 Conference with Legal Counsel – Potential Litigation (One Case)  
Potential litigation discussion with counsel pursuant to Government Code section 54956.9

**6. STAFF REPORTS**

- 6.1 Headstone damaged – Media coverage
- 6.2 Equipment Update – New canopy
- 6.3 SDRMA recognition

**7. BOARD COMMENTS:** Trustees may comment upon District events; provide reports on attended meetings and events; and suggest items for future Board consideration, among other things.

**8. ADJOURNMENT**

**Any person with a disability who requires accommodations in order to participate in the meeting should telephone Leland Kestell at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.**

**DECLARATION OF POSTING:** I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place, on October 3, 2018.

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Leland Kestell, General Manager